

Meeting Digital and Technology Standards for School

Orford Church of England Primary School



This document is confirmed as accurate at the date below and has been reviewed and agreed by the following:

**Headteacher: Mr Matthew Head
Named Governor for Safeguarding : Mrs Janet Bishop
Date: December 2025**

Review annually in line with introduction of new Keeping Children Safe in Education changes or more frequently as necessary

Introduction

The governing body understands that for filtering and monitoring to be effective it should meet the needs of our pupils and staff, and reflect our specific use of technology while minimising potential harms.

This document has been developed to explain how we review our filtering and monitoring provision so that we can improve and develop our processes so that we have assurance that systems are working effectively and meeting safeguarding obligations.

Although the Governing body has overall strategic responsibility for meeting this standard, the operational effectiveness of this procedure is the responsibility of the Head teacher as the DSL who will work with the Named Safeguarding Governor in the review and monitoring of the effectiveness of procedures. The school's IT service provider or an external service provider may also provide support.

This document will be reviewed annually or following a safeguarding risk being identified; a change in working practice (like remote access or BYOD) is introduced, or new technology is introduced.

Context of school

| 1 Risk profile of pupils | |
|--|--|
| Age range: | Primary |
| Pupils with special educational needs and disability (SEND): | Slightly higher than national average |
| Pupils with English as an additional language (EAL): | Much lower than national average |
| Supervision/Access to IT devices: | Because we work with primary aged pupils, there is constant supervision of their access to the internet in school. Access is controlled in lessons as authorised by the class teacher. |
| 2 Content filtering | |
| Areas of content blocked by the filtering: | <ul style="list-style-type: none">● illegal child sexual abuse material● unlawful terrorist content● adult content (gambling, pornography, etc) |
| If Youtube is not blocked for pupils, what systems are in place to ensure non access of inappropriate content? | Youtube is blocked for pupils |
| Content the school has requested the IT provider to allow on the filtering system | Youtube for teachers |

| | | |
|----------|---|--|
| 3 | External safeguarding influences | |
| | County lines: | The school has not received reports of County Lines being active in the area |
| | Other: | NA |
| 4 | Relevant safeguarding issues | |
| | Any significant issues which have impacted on safeguarding that increase risk to pupils | No |
| 5 | Digital resilience of pupils (ie understanding when they may be at risk online, knowing what to do if something goes wrong): | |
| | Pupils understanding of online risk is appropriate for age and access to online activities | Pupils understand, in line with their age, how to keep themselves safe online eg not sharing personal information. |
| | Pupils understand what to do if they have a concern | Pupils understand that if they are concerned by something that they see, they must contact a trusted adult immediately (eg at home this would usually be a parent, and at school this would be a member of staff). |
| 6 | Teaching support | |
| | Pupils are regularly taught online safety as part of computing, RHSE and PSHE curriculums | Yes |
| | When the school becomes aware of issues additional teaching support is provided to pupils and parents are notified | Yes Monthly Online Safety newsletter sent to parents alongside specifically chosen Wake Up Wednesday notices from NoS. |
| 7 | Risks from chosen technologies | |
| | If the school allows Bring Your Own devices (BOYD) explain how these are controlled to ensure pupils remain safe. | NA - school does not allow pupils to use their own devices in school. |
| 8 | Related safeguarding policies in place: | |
| | Safeguarding Policy | Yes |
| | Child Protection Procedure | Yes |
| | Online Safety Policy | Yes |

Reviews, responsibilities and frequencies

| Review | Responsibility | Frequency |
|--|---|----------------------|
| Safeguarding Check including filter test | Tilian | Annual |
| Safeguarding monitoring including filter test | SGC | Termly |
| Full Online Safety training for staff | Headteacher (completed by Andrew Berry) | 3 years |
| Updates to Online Safety training for staff | Tilian | Annual |
| Review to ensure school devices are fit for purpose | Headteacher/ IT provider | Annual |
| Review of online safety teaching | Headteacher | Annual |
| Staff induction includes online safety and filtering understanding | Headteacher | Before starting role |

Following each of these activities an assessment will be made about changes that need to take place to improve the school's systems, by the Headteacher, and where action is identified this, and progress to achieving this, will be provided to the SGC (eg through a Headteacher's report to governors).